

ORDINANCE NO. 2022-060

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH GPD GROUP AND DECLARING AN EMERGENCY

WHEREAS, the City desires to replace Glosser Substation and relocate the substation south of the existing location ; and

WHEREAS, the City desires to upgrade equipment at Monroe Substation to coordinate supply lines between Monroe and Glosser Substations; and

WHEREAS, the City wishes to enter into an agreement for design services with the GPD Group; and

WHEREAS, the GPD Group was the highest qualified firm for RFQ 22-1850; and

WHEREAS, A price of \$619,200.00 for the design of improvements was negotiated; and

WHEREAS, the project is included in the 2022-2026 Capital Improvement Program; and

WHEREAS, the design will be funded from the Electric Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Lebanon, Ohio:

SECTION 1. That the City Manager be authorized and directed to execute an Agreement between the City of Lebanon and The GPD Group, in substantially the same Form as the agreement set forth in 'Exhibit 1'.

SECTION 2. This Ordinance is hereby declared an emergency measure for the immediate preservation of the public peace, health safety, morals and welfare of the City of Lebanon, Ohio and furthermore to allow for project execution during the construction season; then this ordinance shall take effect immediately upon its adoption.


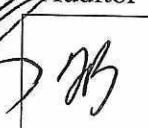


Mayor

Passed: May 10, 2022

Attest:


Clerk of Council

Sponsors:
Messer

	City Manager	City Auditor	City Attorney
			

**CITY OF LEBANON
CONSULTANT AGREEMENT
CONTRACT #22-1850**

THIS AGREEMENT MADE AT LEBANON, OHIO, on the 27th day of JULY, 2022, by and between the City of LEBANON, Ohio, acting by and through its City Manager, herein after referred to as the CITY, and GLAUS, PYLE, SCHOMER, BURNS & DeHAVEN, INC. dba GPD GROUP, hereinafter referred to as the CONSULTANT.

WITNESSETH:

WHEREAS, the CITY desires to engage the CONSULTANT to render certain professional services for the design of the **GLOSSER SUBSTATION hereinafter** referred to as the PROJECT; and

WHEREAS, the CONSULTANT has been selected to provide design services for the CITY with RFQ-22-1850.

WHEREAS, the CONSULTANT is willing to provide said service for the considerations and upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual covenants, promises, conditions, and terms to be kept and performed, it is agreed between the parties as follows:

SECTION 1. Description of Work.

- A. The CONSULTANT agrees to perform the following work upon authorization by the CITY to prepare final construction plans, specifications and estimated costs for the GLOSSER SUBSTATION project as described in the Scope of Services prepared by the CITY dated March 2022 and the CONSULTANT's proposal dated April 15, 2022.
- B. The CONSULTANT shall confer with the CITY at any time during bidding and construction as to the interpretations of the plans, to correct errors or omissions, and to prepare any necessary additional plans or drawings at no additional compensation. The work and corrective activity required by this Section 1(B) shall be governed by the standard of care set forth in Section 9.
- C. During construction, the CONSULTANT shall review all shop drawings to establish that the submittal generally conforms to the project design intent.

SECTION 2. Work Schedule and Progress Reports.

The CONSULTANT agrees to submit monthly progress and status reports showing what work has been accomplished. The reports shall be transmitted to the CITY within ten (10) calendar days from the end of the previous month.

SECTION 3. Compensation.

The CITY agrees to compensate the CONSULTANT in an amount not to exceed SIX HUNDRED NINETEEN THOUSAND, TWO HUNDRED DOLLARS AND NO CENTS (\$619,200.00) for the performance of work specified in this Agreement. The CONSULTANT may submit invoices for partial

payment no more frequent than monthly. CONSULTANT shall only be entitled to payment for work provided through date of invoice.

SECTION 4. Incorporation by Reference.

The following Exhibits are hereby incorporated by reference into the within Agreement and made a part thereof as if the same were rewritten herein.

Exhibit A. The CONSULTANT's proposal dated April 15, 2022.

In the event that the provisions in the CONSULTANT's proposal and this Agreement conflict, this Agreement will control.

SECTION 5. Any significant change in design or alterations of the work authorized by the CITY shall be performed under the terms of a written supplementary agreement.

If at any time the CONSULTANT believes that work directed by the CITY is not covered by this Agreement, the CONSULTANT shall immediately notify the CITY in writing to that effect, giving the estimate of cost for the work in question. The CITY shall not be obligated to compensate the CONSULTANT for work performed without prior approval by the CITY.

If at any time the CONSULTANT believes that work not covered by this Agreement is required to complete the work in this Agreement in a comprehensive, professional manner, the CONSULTANT shall immediately notify the CITY in writing to that effect, giving the estimate of cost for the work in questions. The CITY shall not be obligated to compensate the CONSUTLANT for work performed without prior approval by the CITY.

SECTION 6. The CONSULTANT agrees that all designs, calculations, survey data, drawings, flow data, specifications, estimates, and reports prepared for the CITY under the terms of this Agreement shall be furnished to the CITY upon request and delivered to and become the property of the CITY.

SECTION 7. The CONSULTANT shall seal and sign all construction plans, specifications, reports, and information submitted under this Agreement. No acceptance or approval by the CITY shall relieve the CONSULTANT or his subconsultants of their duty to correct any defects, errors or omissions in their plans, specifications and contract documents caused by the negligence of the CONSULTANT or any of its subconsultants or of any of its other professional obligations at its own expense.

CONSULTANT is responsible for all services and work provided by SUBCONTRACTORS. Should CONSULTANT observe any errors in SUBCONTRACTOR's data, design criteria, drawings, specifications or other information, CONSULTANT shall promptly advise CITY. CONSULTANT shall require SUBCONTRACTORS to reperform such Services within the original Agreement, or any duly authorized changes thereto, as may be necessary to remedy such nonconformance.

SECTION 8. The CONSULTANT shall employ only State of Ohio Registered Professional Engineers and Architects in responsible charge of work on the project.

SECTION 9. The CONSULTANT shall provide, in satisfactory and proper manner as determined by the CITY, all labor, service, materials, equipment, and property necessary to complete the work required by this Agreement. Except as provided herein, it is expressly understood and agreed by the CONSULTANT as a part of this Agreement that no CITY services, materials, equipment, or property shall be used without

the express written permission of the City Manager, and that the CONSULTANT shall reimburse the CITY for any and all such services, materials, equipment or property so used.

CONSULTANT shall perform the Services in the Agreement in accordance with the standard of care and diligence normally practiced by recognized engineering firms performing Services of a similar nature in existence at the time of the performance of Services. More specifically, the performance standard shall be defined that CONSULTANT will be responsible for costs attributed to its (in)action(s) to the extent that such activity creates a project or client cost, change order or expense in excess of three percent of construction budget. During a five (5) year period following completion of the Services, it is shown that there is a nonconformance in the Services as a result of CONSULTANT'S failure to meet the above standards, and CITY has notified CONSULTANT in writing of any such nonconformance, CONSULTANT shall reperform, at its costs, such Services within the original Agreement, or any duly authorized changes thereto, as may be necessary to remedy such nonconformance.

This section governs, modifies and supersedes any other terms in this Agreement which address warranties or guarantees or the quality of the Services.

SECTION 10. The CONSULTANT expressly agrees that no CITY employees shall be used to complete the work contemplated by this Agreement, whether or not said employees are compensated by the CONSULTANT, without the express written permission of the City Manager. The CONSULTANT further understands that any unauthorized use of CITY employees may result in the immediate termination of this Agreement.

SECTION 11. The CONSULTANT shall have access to such pertinent public records as are available to the CITY and applicable to the work to be done under this Agreement at no cost to the CONSULTANT. The CITY does not guarantee the accuracy, completeness, or validity of any of said records. The CONSULTANT shall verify the public records and existing conditions to the extent necessary to assure a complete PROJECT.

The CITY shall, at all reasonable times, have access to the work and drawings of the CONSULTANT for purposes of inspection and review.

SECTION 12. The CONSULTANT agrees that it will make no claim or charge for delays or hindrances from any causes. Compensation for such delays or hindrances shall be by extension of time for such reasonable periods of time as the CITY may decide. In the event that project delays are encountered outside of CONSULTANT control and extend to a new fiscal year, the parties will mutually negotiate revised pricing to accommodate for the increase of staff wage adjustments.

SECTION 13. The CITY and the CONSULTANT each binds itself and its successors, executors, administrators, and assigns to the other party to this Agreement and to the successors, executors, administrators and assigns of such other party in respect to all covenants of this Agreement. Neither the CITY nor the CONSULTANT shall assign, sublet, or transfer its interest to this Agreement without the express written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.

SECTION 14. The CITY may terminate this Agreement at any time by written notification to the CONSULTANT by the City Manager. Immediately upon receipt of such notification, the CONSULTANT shall cease all work unless such notification states otherwise.

Compensation due the CONSULTANT in the event of termination shall be as mutually determined by the CITY and the CONSULTANT based upon the usable plans and data submitted or audited cost

incurred. The CONSULTANT shall make no claim for additional compensation by reason of such termination.

SECTION 15. The CONSULTANT shall comply with all Federal, State and City laws, statutes, resolutions, ordinances, rules and/or regulations, including the Worker's Compensation Law of the State of Ohio.

SECTION 16. Insurance Requirements.

- A. The CONSULTANT shall take out and maintain during the life of this Agreement at his own expense, such General Liability and Automobile Liability Insurance, as shall protect himself, the CITY, their agents, employees, representatives and subconsultants, from claims for damages for bodily injury, including wrongful death, as well as from claims for property damage which may arise under this contract. The amounts of such insurance shall be no less than the following:
1. Combined Single Limit - General Liability Insurance: In an amount not less than \$1,000,000.
 2. Combined Single Limit - Automobile Liability Insurance: In an amount not less than \$1,000,000. (if applicable).
- B. CONSULTANT shall carry and keep in full force and effect during the life of this Agreement professional liability insurance in an amount no less than Two Million Dollars (\$2,000,000.00) for damages resulting from negligent acts, errors or omissions in the professional services rendered hereunder by CONSULTANT.
- C. CONSULTANT shall furnish the CITY policies showing that the insurance described in Subsections A and B above is in full force and effect prior to the commencement of any work under this Agreement. The insurance policies shall be written with an acceptable company with a Best rating of A- or better or a Standard and Poors rating of BBB or better; authorized and licensed to do business in the State of Ohio; shall be written in a form acceptable to the Director of Law of the City of LEBANON; shall be in force prior to any work of the Consultant being commenced; and shall be kept in effect until all work has been satisfactorily completed as determined by the CITY. Copies, or the originals, as the case may be, of such policies shall be furnished to the City of LEBANON and shall be approved by the City Law Director before work commences. The City of LEBANON shall be named as an additional insured on all general and automobile policies (not professional liability) and all policies shall provide for thirty (30) days written notice of cancellation to the City. Further, the CONSULTANT shall provide the CITY with the additional insured endorsements in a form acceptable to the City of LEBANON Director of Law.
- D. CONSULTANT shall further require the same amount and type of insurance evidenced by policies to the CITY from all subconsultants utilized under this Agreement.

SECTION 17. The CONSULTANT shall provide or cause to be provided at its own expense to the CITY certificates showing that it and/or its subconsultants are carrying Worker's Compensation.

SECTION 18. To the extent a matter is general liability in nature, the CONSULTANT shall indemnify and hold the CITY, its agents, employees, and representatives harmless from and against any and all liabilities, losses, damages, costs, expenses and disbursements imposed on, asserted against or incurred by the CITY, its agents, employees and representatives to the extent that said liabilities result from the negligent performance of the CONSULTANTS's obligations. To the extent a matter is professional liability in nature, the CONSULTANT shall indemnify and hold the CITY, its employees, and representatives harmless from and against all liabilities, losses, damages, costs, expenses and disbursements imposed on or incurred by the CITY, its employees and representatives to the extent that said liabilities result from the negligent

performance of the CONSULTANTS's obligations. The CONSULTANT, as referred to herein, includes its agents, employees, contractors, and subconsultants. Nothing herein shall be construed as attempting to make the CONSULTANT responsible for the negligence of the CITY.

SECTION 19. Equal Employment Opportunity.

During the performance of this Agreement, the CONSULTANT agrees to comply with the Equal Employment Opportunity Policy of the City of LEBANON, Ohio involving public contracts, which is incorporated herein by reference and made a part hereof as if fully written herein.

SECTION 20. Americans with Disabilities Act. All contractors providing or making available governmental services, programs, and activities to the CITY shall, during the performance of such contracts, comply with all applicable provisions of the Americans with Disabilities Act of 200 and any amendments thereto.

SECTION 21. Notices. All notices pertaining to this Agreement shall be in writing and shall be sent certified mail, return receipt requested, or via facsimile to the addresses for facsimile numbers set forth below. Service of such notice shall be deemed complete for facsimile upon receipt of fax confirmation and for certified mail upon date of signature of receipt as evidence by return receipt.

SECTION 22. Governing law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Ohio. The courts of Warren County, Ohio shall have exclusive jurisdiction over any disputes arising out of this Agreement.

IN WITNESS WHEREOF, the parties hereunto have caused this Agreement to be executed in duplicate the day and year first above written.

Signed and Acknowledged
in the presence of:

Witness Diana Lakes

Witness Helli Lyle

Witness J B H

Witness Jesse Hoffer

**APPROVED AS TO FORM
AND CORRECTNESS:**

Mark Yurick
Mark Yurick

Date: 8/3/22

THE CITY OF LEBANON, OHIO

BY: [Signature]
Scott C. Brunka
City Manager

GLAUS, PYLE, SCHOMER, BURNS &
DeHAVEN, INC. dba GPD GROUP

BY: [Signature]
Jeffrey D. Evans, Vice President
Date: July 27, 2022